

PIONEER BIBLE CAMP

STAFF PACKING LIST

WHAT TO BRING

- Clothes
 - Casual clothes in keeping with our dress policy (see below) will work for the entirety of the camp week
 - Lake clothes (girls: modest one-piece swimsuit & dark t-shirt for cover-up, guys: swim trunks & t-shirt)
 - If staying over the weekend, bring a Sunday outfit (guys: collared shirt, khakis girls: dress, skirt, etc)
 - Tennis shoes, shower shoes, church shoes (if staying on weekends), extra pair (optional)
 - Hoodie/jacket for evenings (it does get chilly)
- Bible, notebook & pens
- Toiletries, towel & washcloth, toothbrush, soap, etc.
- Sleeping bag, pillow (if flying, you can ask about borrowing a PBC sleeping bag and pillow)
- Flashlight –there is no electricity in the cabins
- Watch
- Battery operated alarm clock
- Money for souvenirs & supplies
- Water bottle
- Instruments you play (only if asked to bring them)
- Camera (optional)
- 3x5 cards –for camper surveys (optional)
- I-9 documents (see note below for instructions)

Notes:

- All phones and electronics will be turned in to the office at the beginning of each week, so you will need an alarm clock and watch apart from your phone.
- Snacks cannot be kept in any cabins. If you bring snacks, please keep them in the staff cabinet.
- For staff who have graduated high school and are with us 5+ weeks, you **must bring** the following original documents to fill out an I-9 at the beginning of the summer:

Either a **US Passport**

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(Driver's License or School ID) AND (SS Card or Birth Certificate)

If you do not have the above documents, please reference the following page for a list of other acceptable employment documents.

- Staff Dress Policy:
 - No short shorts -all shorts should come to at least your fingertips when standing
 - No tight-fitting clothing (such as leggings, jeggings)
 - No short or low tops
 - No sleeveless tops (except for modest dresses or blouses for church)
 - Please keep all undergarments covered
 - No clothes with offensive advertising or wording
 - No unnatural hair colors or highlights
 - Please remove body piercings and cover tattoos
 - Girls, please wear modest one-piece swimsuits (with a solid cover-up for transportation to and from the lake)
 - We reserve the right to ask staff members to change their clothing

LISTS OF ACCEPTABLE DOCUMENTS

All documents must be UNEXPIRED

Employees may present one selection from List A
or a combination of one selection from List B and one selection from List C.

LIST A Documents that Establish Both Identity and Employment Authorization	OR	LIST B Documents that Establish Identity	AND	LIST C Documents that Establish Employment Authorization
1. U.S. Passport or U.S. Passport Card	OR	1. Driver's license or ID card issued by a State or outlying possession of the United States provided it contains a photograph or information such as name, date of birth, gender, height, eye color, and address	AND	1. A Social Security Account Number card, unless the card includes one of the following restrictions: (1) NOT VALID FOR EMPLOYMENT (2) VALID FOR WORK ONLY WITH INS AUTHORIZATION (3) VALID FOR WORK ONLY WITH DHS AUTHORIZATION
2. Permanent Resident Card or Alien Registration Receipt Card (Form I-551)		2. ID card issued by federal, state or local government agencies or entities, provided it contains a photograph or information such as name, date of birth, gender, height, eye color, and address		2. Certification of report of birth issued by the Department of State (Forms DS-1350, FS-545, FS-240)
3. Foreign passport that contains a temporary I-551 stamp or temporary I-551 printed notation on a machine-readable immigrant visa		3. School ID card with a photograph		3. Original or certified copy of birth certificate issued by a State, county, municipal authority, or territory of the United States bearing an official seal
4. Employment Authorization Document that contains a photograph (Form I-766)		4. Voter's registration card		4. Native American tribal document
5. For a nonimmigrant alien authorized to work for a specific employer because of his or her status: a. Foreign passport; and b. Form I-94 or Form I-94A that has the following: (1) The same name as the passport; and (2) An endorsement of the alien's nonimmigrant status as long as that period of endorsement has not yet expired and the proposed employment is not in conflict with any restrictions or limitations identified on the form.		5. U.S. Military card or draft record		5. U.S. Citizen ID Card (Form I-197)
		6. Military dependent's ID card		6. Identification Card for Use of Resident Citizen in the United States (Form I-179)
		7. U.S. Coast Guard Merchant Mariner Card		7. Employment authorization document issued by the Department of Homeland Security
		8. Native American tribal document		
		9. Driver's license issued by a Canadian government authority		
6. Passport from the Federated States of Micronesia (FSM) or the Republic of the Marshall Islands (RMI) with Form I-94 or Form I-94A indicating nonimmigrant admission under the Compact of Free Association Between the United States and the FSM or RMI		For persons under age 18 who are unable to present a document listed above:		
		10. School record or report card		
		11. Clinic, doctor, or hospital record		
	12. Day-care or nursery school record			